



**PRIVATE FORESTS  
TASMANIA**

# Integrated Farm Forestry Demonstration Sites Program

## **APPLICATION FORM May 2020**

## KEY SUMMARY INFORMATION FOR APPLICANTS

Opening date:	6 <sup>th</sup> May 2020
Closing date and time:	30 <sup>th</sup> June 2020 – 5:00pm
Administering entity:	Private Forests Tasmania (PFT)
Enquiries:	If you have any questions, contact PFT at 1300 661 009
Date guidelines released:	6 <sup>th</sup> May 2020
Type of grant opportunity:	Open competitive
Additional Information:	Integrated Farm Forestry Demonstration Sites Program Guidelines

### ***Application Checklist:***

Are all required areas of the application form filled in?

Does my project meet the Program Objectives?

Has all relevant documentation been supplied?

*e.g. Property layout map, Quotations for materials/ contractors, Existing Management Plans, Insurance Certificate of Currency, Property owners' consent etc.*

### ***Return completed applications to:***

Attention:	Tracey King
Email:	admin@pft.tas.gov.au
Phone:	(03) 6777 2720 The Private Forests Helpline - 1300 661 009
Mobile:	0436 631 846
Post:	PFT, PO Box 180, Kings Meadows 7249

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## 1. Applicant and Property Details

This application form is intended to be completed by applicants wishing to apply for funds for the Integrated Farm Forestry Demonstration Sites Program. It is strongly recommended that applicants contact PFT for information and to obtain a copy of the Integrated Farm Forestry Demonstration Sites Program Guidelines. These will assist applicants to complete this form and best meet the Program requirements.

### 1.1. Applicant Details

<b>Applicant Name:</b>	<input type="text"/>		
<b>Contact Person:</b>	<input type="text"/>		
<b>Postal Address:</b>	<input type="text"/>		
<b>Property Name:</b>	<input type="text"/>		
<b>Property Address:</b>	<input type="text"/>		
<b>PID No:</b> <i>Property Identification No.</i>	<input type="text"/>		
<b>Home Phone:</b>	<input type="text"/>		
<b>Mobile Phone:</b>	<input type="text"/>		
<b>Email address:</b>	<input type="text"/>		
<b>Registered for GST</b>	YES / NO	<b>ABN Number:</b> <i>(if applicable)</i>	<input type="text"/>
<b>Primary Producer</b>	YES / NO	<b>If yes, please list products:</b>	<input type="text"/>

### 1.2. Incorporation Number

<b>Entity Name:</b>	<b>Incorporation Number:</b>
<input type="text"/>	<input type="text"/>

### 1.3. Applicant Partners

The applicant is partnering with the following individuals / organisations to deliver this project.

Partner Name/s:	<i>Letter of Support Attached:</i>
	YES / NO
	YES / NO
	YES / NO

### 1.4. Integrated Farm Forestry Demonstration Sites Program Objectives

Which of the Integrated Farm Forestry Demonstration Sites Program Objectives, as identified in the Program Guidelines does your proposed project support? *(Please check box)*

- Significant farm scale best practice integration of shelterbelts and woodlots into the agricultural landscape.
- Economic benefits from wood resource at harvest.
- Increased productive capacity on farm (through sheltering effects, reduced water loss, increased livestock fecundity, increased crop yields).
- Environmental benefits from increased carbon capture, enhanced biodiversity, reduced water loss/soil erosion.
- Amenity benefits from trees integrated into the landscape.

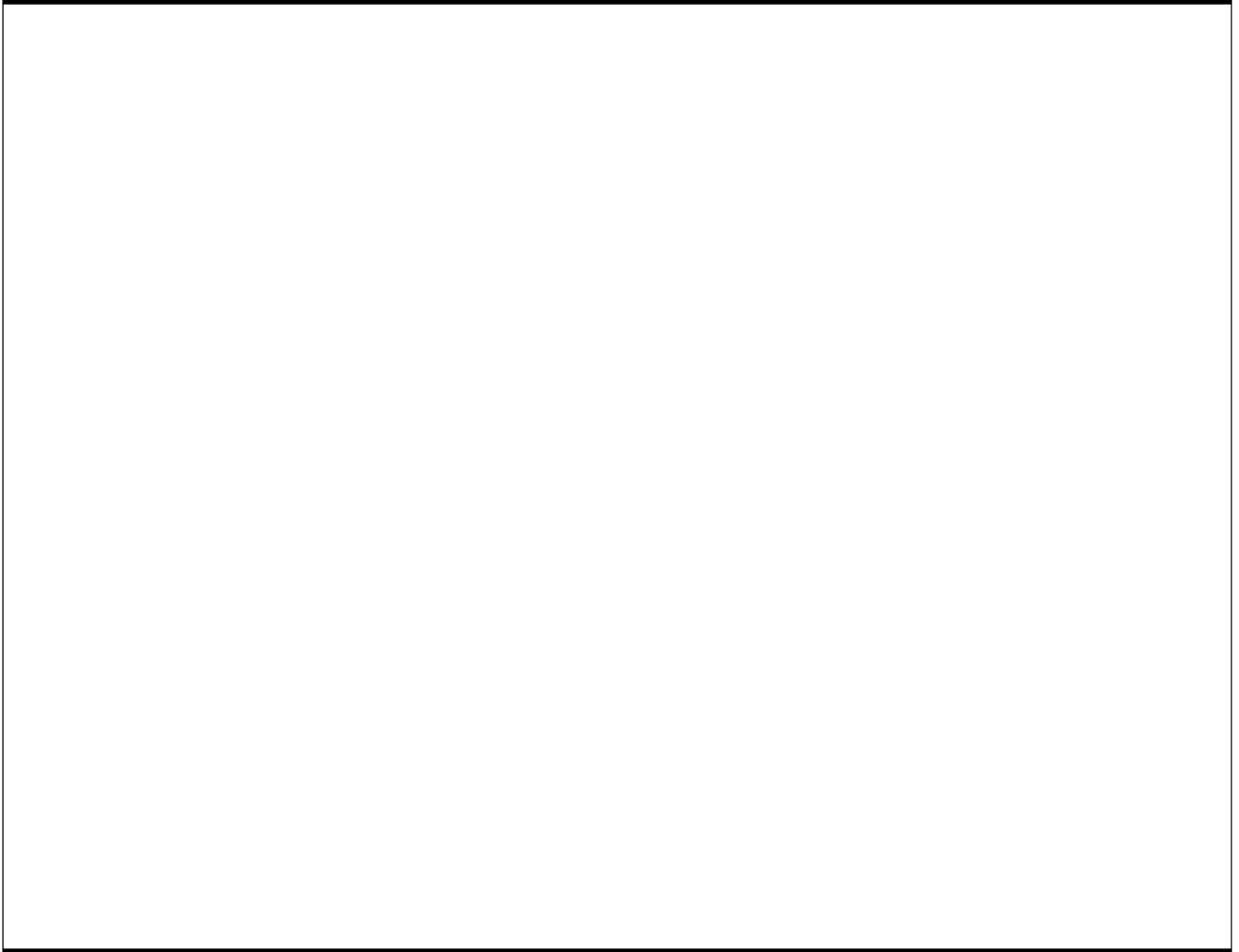
## 2. Project Details

### 2.1. Project Title

What is the title of the project?

## 2.2. Project Description

If you have multiple project sites, please number each site (e.g. Block 1, Block 2). Identify these separately in your description. Include sites on the map and in the Project Plan and Budget (Part 3).



## 2.3. Project Map(s)

Please attach a Project Map(s) outlining current activity and infrastructure including fencing, remnant vegetation, etc. Your map(s) must be of a scale not less than 1:10,000 with a scale and legend. It must clearly show the boundaries of your proposed plantings, proposed fencing, block boundaries (if relevant), planting layout including open space, design and landscape features, access and hazards (e.g. powerlines, steep and uneven ground) and constraints (e.g. neighbours, roads, telephone lines, watercourses and archaeological features).

Photographs may also be attached but limit to three (digital preferred) with a brief description identifying location and direction.

### 3. Project Plan and Budget

#### 3.1. Planting Plan

Please provide details of your planned planting(s) - *example below*. A unique number (i.e. Block Number) must be assigned to all sites which do not have a contiguous boundary and the site boundaries must be clearly shown on your accompanying map. You must complete a planting plan for each block.

**Example only: Block Number** (corresponding to area shown on map)

<b>Operation</b>	<b>Example</b>
Species:	<i>Pinus radiata</i>
Regime:	<i>Clearwood regime</i>
Initial Stocking level (stems per hectare):	<i>Open-pollinated seedlings planted at 1,000 stems/ha</i>
Spacing:	<i>4.0m x 2.5m</i>
Total Tree Numbers:	<i>Initial stocking (stems per hectare) x total area (hectares)</i>
Site Preparation method including drainage relating to soil and topography:	<i>Mounds at least 30cm above the general ground level Deep Ripping to a depth of 60cm to 1m Row direction on the contour</i>
Fencing, Gates:	
Tree Guards:	<i>Edges adjoining native forest</i>
Method of planting:	<i>Spade</i>
Fertilising:	<i>Fertilising 100g DAP (Di Ammonium Phosphate)</i>
Browsing control:	<i>Fencing; shooting</i>
Weed control:	<i>Weed control: Glyphosate - knockdown Hexazinone - knockdown and residual</i>
Maintenance to year 5 (e.g. control of competing vegetation, insect pests, pruning):	<i>Variable lift clearwood pruning : Year 3. 1st lift (assumption that 20% extra pruned - 360 trees pruned / ha). Year 4. 2nd lift (assumption that 10% extra pruned - 330 trees pruned / ha). Years 5 &amp; 6. 3rd &amp; 4th lift (final stocking of 300 trees pruned / ha).</i>
Intended maintenance for 5 – 10 year period:	

Block Number  (Corresponding to area shown on map)

Operation	Description
Species:	
Regime:	
Initial Stocking level (stems per hectare):	
Spacing:	
Total Tree Numbers:	
Site Preparation method including drainage relating to soil and topography:	
Fencing, Gates:	
Tree Guards:	
Method of planting:	
Fertilising:	
Browsing control:	
Weed control:	
Maintenance to year 5 (e.g. control of competing vegetation, insect pests, pruning):	
Intended maintenance for 5 – 10 year period:	



Block Number  (Corresponding to area shown on map)

Operation	Description
Species:	
Regime:	
Initial Stocking level (stems per hectare):	
Spacing:	
Total Tree Numbers:	
Site Preparation method including drainage relating to soil and topography:	
Fencing, Gates:	
Tree Guards:	
Method of planting:	
Fertilising:	
Browsing control:	
Weed control:	
Maintenance to year 5 (e.g. control of competing vegetation, insect pests, pruning):	
Intended maintenance for 5 – 10 year period:	

### 3.2. Total Project Budget

In sequence, explain the activities, timing, responsible person(s) and physical items required, proposal costs and any in-kind contributions. When entering a cost value, please provide detailed breakdown of the expense e.g.: 10 posts @ \$5ea OR Labour 30hrs @ \$40/hr. To justify expenditure please provide evidence of costs of items to be funded e.g. quotes for proposed materials, contractors and items.

All items must include GST where applicable.

Activity/Expenditure	Budgeted Expenditure	Grant Funds* (\$ GST)	In-Kind (\$)	TOTAL (\$)
	Materials			
	Labour			
	Other			
	Materials			
	Labour			
	Other			
	Materials			
	Labour			
	Other			
	Materials			
	Labour			
	Other			

	Materials			
	Labour			
	Other			
	Materials			
	Labour			
	Other			
	Materials			
	Labour			
	Other			
	Materials			
	Labour			
	Other			
	Materials			
	Labour			
	Other			
	Materials			
	Labour			
	Other			

Total Funding \$	Total In-Kind \$	Project Total \$

## 4. Project Best Practice

### 4.1. Contractors

Will the Project engage a contractor(s)?                      YES / NO

- If yes, please provide evidence of costs for the activities that they are undertaking and ensure this is included in your Project Plan and Budget.
  - Is your contractor registered for GST? If not and you as the applicant are registered for GST, you will have to add GST to the contractor amount in the budget table above.
  - When contractor costs are greater than 75% of total project costs at least two quotes will be required.

### 4.2. Project Methodology

Please explain the methods that will be used for each activity outlined in the Project Plan and how these represent best practice to achieve the Project Objectives.

Timing	Activity	Best Practice Methodology

Timing	Activity	Best Practice Methodology

### 4.3. Technical Advice

If you have received technical advice or guidance to develop the Project Plan, please include this detail below to support your application:

Name	Organisation	Support Provided	Contact Number

### 4.4. Ongoing Site/Project Maintenance

Please describe what and how on-going maintenance of the project will be continued into the future to achieve a lasting outcome of the Project

### Existing Management Plans

Does the property have a Forest Practices Plan, Private Timber Reserve, conservation management agreement, property management plan, etc. which will impact the proposed activities?

YES / NO

If yes, please provide name of plan(s) and date(s) below and indicate if the plan supports or conflicts with the proposed activity. If there is a conflict please provide details of how this conflict will be mitigated:

Supporting Documents:

YES / NO

## 5. Other Important Information

### 5.1. Property Ownership

Do you own the property (i.e.) where the proposed activities will occur?

YES / NO

If no, please provide a letter of consent from the relevant landholder(s) approving the proposed activities to occur.

Supporting Documents:

YES / NO

**5.2. Insurance**

Do you have public liability insurance? If yes, to what threshold is the insurance? Please provide a certificate of currency: YES / NO

Provider:	Policy Number:	Cover \$:	Expiry Date:

**Certificate attached:**

YES / NO

**5.3. Past/Present Projects**

Have you received any grants in the past five years? If yes, please complete the following table: YES / NO

Funding Source:	Completion Date (or active):	Title and brief description:	Amount received:



#### 5.4. Permits and Approvals

It is the responsibility of the applicant to ensure that all permits and approvals for potential Project activities have been granted by the appropriate institution/authority e.g., Local Government.

If applicable, can you please confirm that any relevant permits or approvals have been given for your proposed Project?

YES / NO / NA

If yes, please provide details below:

Permit / approval required

Received & Attached

#### 5.5. Additional Information

Based on the information you provide and your willingness to participate, PFT may potentially invite you to participate in other investment Programs and initiatives.

PFT is discussing with a range of industry partners and third-party investors, for trees, carbon and biodiversity who may be interested in collaborating with you to plant more trees. Based on your application PFT may contact you and potentially suggest additional investment options.

Are you interested in other investment Programs and initiatives?      YES / NO

Please enter any further information relating to your project that you wish to include in your application:

## 6. Signature

I/We declare that:

I/We have read the EOI Guidelines, and that the information provided in this document is true and correct.

Dated:

(insert date)

### Signing by an Applicant who is an individual

Signed by the Prospective Applicant in the presence of the witness named below:

Prospective  
Applicant  
signature:  
→

Witness  
signature:  
→

\*Witness print name:

\*Witness print address:

\*Use BLOCK LETTERS.

### Signing by an Applicant that is a Company

Signed by the Prospective Applicant in accordance with section 127(1) of the *Corporations Act 2001 (Cwlth)*:

Signature:  
→

Signature:  
→

\*Print  
name and  
office held:

\*Print  
name and  
office held:

\*Use BLOCK LETTERS

## Signing by an Applicant that is a partnership

Signed on behalf of the Prospective Applicant by the partner named below in the presence of the witness named below:

Partner's  
signature:  
→

Witness  
signature:  
→

And who warrants that he/she has authority  
to sign on behalf of the partnership

\*Print name:

\*Witness  
print  
name:

\*Use BLOCK LETTERS.

\*Witness  
print  
address:

**Important Note:** The next section is for the use of Private Forests Tasmania. The acceptance statement will only be signed by Private Forests Tasmania if it accepts the EOI for assessment against selection criteria

## Acceptance statement

### Signing by Private Forests Tasmania

Signed on behalf of Private Forests Tasmania by the person named below in the presence of the witness named below:

Signature:  
→

Witness  
signature:  
→

Being a person who has authority to sign on  
behalf Private Forests Tasmania

\*Print  
name and  
position:

\*Witness  
print  
name:

\*Use BLOCK LETTERS.

\*Witness  
print  
address