



## Policy and Projects Officer

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### About TasFarmers

TasFarmers is an active and powerful advocacy organisation dedicated to the best interests of all farmers, and to making a difference in rural communities in Tasmania.

### Our Vision

A stable and sustainable future for Tasmanian farmers.

### Our Mission

Our mission is to provide a united voice for Tasmanian farmers to ensure the growth, sustainability and profitability of the agriculture industry in Tasmania.

### About the Role

As a member of the dynamic policy and projects team, you will play an important role shaping the implementation of new projects and the continued development of policies to support our members to improve their farming businesses.

This varied role involves implementing projects, undertaking research, analysis and development of policies and positions. The successful applicant will work on a variety of policy portfolios including environment, cropping, horticulture, red meat, wool and dairy.

A key part of this role is the implementation of the TasFarmers Nutrient Management Project. This project engages with farmers and key stakeholders within Tasmania's agricultural industry to develop a Voluntary Code of Practice for Nutrient Management aimed at influencing on farm best practice and behaviours. This involves designing consultative sessions with key stakeholders to ensure input into the drafting of the Code of Practice Document, developing a Code of Practice Document and coordinating an extension program for the launch and promotion of the document to the broader.

This Project is designed to provide practical guidance for farmers and industry stakeholders on best practice nutrient management in agricultural settings to ensure reduced loss of nutrients to the environment. The successful applicant will coordinate and undertake stakeholder consultation, document development and review and a basic extension program.

## Position Description

**New Role:** Policy and Project Officer

**Location:** Longford

**Employment Term:** 12 months

**Reports To:** Policy Officer and Chief Operating Officer

**Delegations:** Nil

**Remuneration:** According to skill and experience

## Responsibilities

1. Collaborate and work effectively within existing organisational structures and with key stakeholders to ensure project outcomes are met.
2. Ensure all project deliverables are completed within identified budgets and timeframes, including meeting internal and external reporting requirements as required.
3. Maintain an effective working relationship with relevant Government departments throughout the duration of the project.
4. Actively engage, consult and communicate with farmers and external stakeholders to ensure industry led development of the Voluntary Code of Practice for Nutrient Management.

## Desirable Qualifications and Experience

- Experience within the agricultural sector
- Strong communication skills
- Self-direction, organisation and coordination skills
- Hold a current Tasmanian driver's licence
- Basic computer literacy and experience with Microsoft suite of applications
- Highly developed interpersonal, written and verbal communication skills
- Exceptional collaboration and relationship establishment, management, and development capabilities (internally & externally)
- Sound time management and organisation skills
- Agricultural procurement experience
- Cropping and horticulture supply chain experience
- Agricultural freight and logistics experience

## Key Relationships

### Internally

TasFarmers Staff

TasFarmers Board, Councils & Committees

TasFarmers Members

### Externally

Government

Industry Stakeholders

### Other

Members of the public

## TasFarmers Values

### ***Safety First***

- TasFarmers concern for employee safety, health and the environment is paramount.

### ***Respect for people***

- TasFarmers insists on mutual understanding and respect for each other as team mates and for our Members.

### ***Teamwork***

- Individual success comes from our contribution to team efforts and commitment to team goals.

### ***Integrity***

- TasFarmers is consistent, trustworthy and transparent in the way we do business.

### ***Industry aware***

- The Tasmanian farming community is one of our State's greatest assets, which TasFarmers will always strive to protect and enhance.