

TASMANIAN BEEF INDUSTRY (Research and Development) TRUST
PO Box 316, Longford TAS 7301

Application Form

A. APPLICANT DETAILS

Applicant Name

Trading Name*

* If different to legal name.

ABN

Address

Postal Address*

* If different from above.

Company Contact

Position

Telephone (Office)

Telephone (Mobile)

Fax

Email

Organisation Type *

*Tick the appropriate box

- Individual
- Not for profit
- Government; University; or Research Organisation
- Unincorporated or Incorporated non-government organisation

B. PROJECT DETAILS

Project Title*

* 12 word maximum

Project Duration

Start date:

Finish date:

Project Outline

This should include information on objectives, target audience, need for the project, potential benefits, expected outcomes for the beef industry, and how the project will contribute to the advancement of the Tasmanian Beef Industry (maximum four pages).

Proposed Milestone Schedule

Activity	Date	Payment

C. FUNDING

Amount requested (GST exclusive)

Applicant’s contribution*

Cash:	In-Kind:	Total:
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* Matching funding or in-kind contributions may benefit your application in the assessment process, but are not mandatory.

Please provide an overview of the project budget.

Activity Description	Cost	Funding Sought from Beef Trust	Applicant’s Contribution		Any Other Sources of Funding	Total
			Cash	In Kind		
TOTAL						

D. SPECIFIED PERSONNEL

Provide information on the qualifications and experience of personnel involved in the project and their job descriptions relevant to the project.

Name	Job Title	Qualifications / Experience Relevant to the Project

NOTES ON THE PREPARATION OF APPLICATION FORMS

These guidelines have been prepared to assist with the preparation of applications for research funding from the Trust. The following details are requested for each project.

Information presented should be kept as brief as possible, but still provide complete project information.

Information presented in the “Application Form” will be used for inclusion in the annual report, presentation to the media, and administration purposes.

1. Application forms can be submitted via email to TFGA reception@tasfarmers.com.au or hard copy to PO Box 316, Longford TAS 7301.
2. Each project must submit an annual progress report for inclusion in the Trust’s Annual Report, as well as a final report which must include an executive summary. The Trust will seek to publish final reports, but will not normally retain copyright over the information. All final reports will be refereed before publication as “Research Reports”. Due acknowledgement of Trust contributions will be sought in all publications relating to the project. Refereed scientific publications will also be accepted as final reports.
3. An electronic version of the final report must be submitted to the Trust at the completion of the project.
4. Grants are not intended to substitute existing sources of funds.
5. Projects will not be funded for a period of more than three years, beyond which an application for a new project must be submitted.
6. Milestone payments are made in line with the approved project outline and milestone schedule.
7. Public statements relating to the research project and its results must be discussed with the Trust prior to the release of the information.
8. The Trust reserves the right to seek referees should the Trust deem this appropriate.
9. The Trust’s decision is final in all matters relating to the calling for applications, project approval, funding arrangements and report publication, and reserves the right to terminate any project that, in the opinion of the Trust, is not meeting the project objectives as outlined in the proposal.